Safety Requirements for OEA RA

Please read this full document for important requirements for attendees at the OEA RA.

OEA will continue to follow federal, state, and local health official guidance for all events and will make any adjustments as necessary. These requirements align with best practices that promote the safety of attendees and staff as our guiding principle. Requirements are as of 3/4/22 and may change.

Safety
OEA is committed to providing opportunities to engage in the safest and most enjoyable in-person experience possible. To achieve this, we are focused on a multilayered approach to mitigating COVID-19 at all in-person events. This approach may vary by location, resources available, and local guidance. With consideration to the requirements for the State of Oregon, City of Portland, and the Holiday Inn, the following precautions have been established for the health, safety, and comfort of all attendees.

Before the Representative Assembly
OEA encourages participants to modify their behavior in the days before the OEA Representative Assembly (OEA RA), reducing high-risk activities such as gathering indoors without masks, eating in public spaces, attending sporting events or other crowded venues, etc.

- Stay home if you are sick or have any symptoms of COVID-19, and get tested for COVID-19.

Vaccination, Testing, Masking Requirements
Participants, including staff and vendors, will be required to take a COVID test upon arrival or show proof of a negative COVID test performed no more than 72 hours prior to travel to the OEA RA. Masking will be required while at the event except when addressing the audience, eating, or drinking.

Vaccination
Proof of vaccination will not be required.

Testing
All participants will be required to show proof of a negative COVID-19 test 72 hours before admittance to the OEA RA venue. Acceptable tests for attendance are an FDA-authorized viral COVID-19 test, including a Nucleic Acid Amplification Test (such as a PCR/molecular test) or an antigen test that is preferably collected and performed in a healthcare setting or certified testing site. On site testing will
be available starting on Friday at noon, April 29, 2022. We will also accept negative at-home test results.

**Exception:** People who have recovered from COVID-19 can continue to test positive for up to 3 months after their infection. [CDC does not recommend retesting within 3 months](https://www.cdc.gov/coronavirus/2019-ncov/index.html) after a person with COVID-19 first developed symptoms of COVID-19 (or the date their sample was taken for their first positive viral diagnostic test if their infection was asymptomatic).

If you have had a positive viral test on a sample taken during the 90 days before the OEA RA, you may instead submit proof of your positive viral test results. Test results need to clearly state your name and date of the test.

**On-site Testing Available**
ARCpoint Labs will be offering free rapid antigen testing at the venue Friday and Saturday. You can find other testing options here:

- Walgreens
- CVS
- Quest Diagnostics
- [Order at-home tests through USPS](https://www.usps.com)
- MODA insurance holders
- Kaiser insurance holders

**Proof of Negative Testing**
- A digital photo or printed record of negative COVID-19 PCR or antigen (preferably collected and performed in a healthcare setting) test results that includes the name of the attendee, the type of test, and the test date
- A digital or printed photo of a negative at-home test that includes the name of the attendee, the type of test, and the test date.

**Masking**
All attendees will be required to wear face masks while indoors in the event spaces. Participants may only remove their masks to deliver a speech to an audience, eat drink or drink. When doing so, distance from others by six feet or as much as possible given the situation. OEA will have masks available for participants who do not have an appropriate type of mask.

**Release of Liability Agreement Requirement**
Each attendee is required to read and sign the [Attendee COVID-19 Release of Liability Agreement](https://www.example.com) waiver. We will have copies of the waiver available at registration. Individuals will not be admitted without a signed waiver and proof of a negative COVID-19 PCR or antigen test timestamped within 72 hours.

**Hotel and Meeting Space Protocols**
We are adapting the traditional meeting layout to include opportunities for physical distancing when possible and mitigation efforts such as adequate ventilation and ensuring proper cleaning and
sanitation. Additionally, OEA continues to monitor local and state regulations related to group gatherings and will adjust when and where necessary to maintain healthy operations.

**Contact tracing, isolation, and quarantine considerations:** OEA asks that attendees follow the CDC Isolation and Quarantine Guidelines. Given the nature of the OEA RA’s work and use of space, if OEA becomes aware that an attendee has tested positive for COVID, we will notify participants and proceed as if all participants had potential close contact to the case.

**Self-check for symptoms:** OEA encourages attendees to do a self-check for coronavirus symptoms each day of the event. If attendees develop symptoms consistent with COVID, they should quarantine and alert event staff.

**Colored lanyards comfort level indicators:** OEA will provide participants with color lanyards to visually communicate with other attendees their comfort level in distancing from one another.

- Green: individual is comfortable shaking hands and with less distancing.
- Yellow: individual is more comfortable touching elbows or fist bumping while keeping some distancing.
- Red: individual would rather not directly interact with others and would prefer maximum distancing.

**Physical distancing:** While indoors and in close proximity to others, physical distancing must be maintained as much as possible.

**Cough and sneeze protocols:** Cover coughs and sneezes and wash hands frequently.

**Hotel Safety Measures**

- OEA RA will be the only event happening at the Holiday Inn during the weekend of April 29, 30
- The Holiday Inn follows the recommendations from the CDC, the World Health Organization, leading hospitality trade organizations like the American Hotel and Lodging Association and Asian American Hotel Owners Association, as well as adhering to the State of Oregon’s orders regarding COVID-19.
- Cleaning protocols:
  - All surfaces cleaned regularly with CDC guideline chemicals.
  - Touchless hand sanitizing stations in all public areas.
  - All keys sanitized.
  - Unnecessary touch points in rooms have been removed.
  - Limited in-stay housekeeping to reduce touchpoints.
- Safety protocols:
  - Masks required
  - Plexiglass shields at front desk, food order counter
  - Lobby seating arranged to complement physical distancing
  - Tables sanitized before and after use with CDC approved chemicals and cleaning techniques
  - No preset dishes on tables
COVID-Related Costs

- OEA will pay for on-site COVID testing, available Friday and Saturday morning.
- OEA offers delegate reimbursement at the double occupancy OEA hotel rate ($134 per room, plus taxes and fees, currently 16%). If you prefer a single room, OEA will reimburse you at the double occupancy rate. Your local may be able to cover the other half. If booking for single occupancy, please book at these hotels: Courtyard Marriott, 503.735.1818 and refer to Oregon Education Association Overflow group rate or Holiday Inn Express, 503-283-3000.

Questions on Your Health and Safety During the OEA RA?
We know you might have more questions, and we’re here to answer those questions and hear your thoughts on health and safety. Please feel free to send questions and concerns to (annie.duncan@oregoned.org).

*CDC CoronaVirus self checker for delegates*