Safety Requirements for OEA RA

Please read this full document for important requirements for attendees at the OEA RA.

*OEA will continue to follow federal, state, and local health official guidance for all events and will make any adjustments as necessary in order to promote the safety of attendees and staff. Requirements are as of 3.30.22 and may change.*

Safety

OEA is committed to providing opportunities to engage in the safest and most enjoyable in-person experience possible. To achieve this, we are focused on a multilayered approach to mitigating COVID-19 at all in-person events. This approach may vary by location, resources available, and local guidance. With consideration to the requirements for the State of Oregon, City of Portland, and the Holiday Inn, the following precautions have been established for the health, safety, and comfort of all attendees.

Before the Delegate Assembly

OEA encourages participants to modify their behavior in the days before the Delegate Assembly, reducing high-risk activities such as gathering indoors without masks, eating in public spaces, attending sporting events or other crowded venues, etc.

- Stay home if you are sick or have any symptoms of COVID-19, and get tested for COVID-19.

**UPDATED 3.30.22** Vaccination, Testing, Masking Requirements

Participants are not expected to show proof of vaccination or negative COVID test to enter the venue space. **Masking is strongly recommended and masks will be provided to all participants.** Per the Oregon Health Authority, to support those with different hearing needs, removing a mask when speaking to an audience is acceptable.

Release of Liability Agreement Requirement

Each attendee is required to read and sign the **Attendee COVID-19 Release of Liability Agreement** waiver, which is embedded in the OEA Events app each delegate has been asked to use. Copies of the waiver will be available on site for guests or delegates who need to sign.

Hotel and Meeting Space Protocols

We are adapting the traditional meeting layout to include opportunities for physical distancing when possible and mitigation efforts such as adequate ventilation and ensuring proper cleaning and sanitation. Additionally, OEA continues to monitor local and state regulations related to group gatherings and will adjust when and where necessary to maintain healthy operations.

- **Contact tracing, isolation, and quarantine considerations:** OEA asks that attendees follow the CDC Isolation and Quarantine Guidelines. Given the nature of the OEA RA’s work and use of space, if OEA becomes aware that an attendee has tested positive for COVID, we will notify participants and proceed as if all participants had potential close contact to the case.

- **Self-check for symptoms:** OEA encourages attendees to do a self-check for coronavirus symptoms each day of the event. If attendees develop symptoms consistent with COVID, they should quarantine and alert event staff.
• **Colored lanyards comfort level indicators:** OEA will provide participants with color lanyards to visually communicate with other attendees their comfort level in distancing from one another.
  - Green: individual is comfortable shaking hands and with less distancing.
  - Yellow: individual is more comfortable touching elbows or fist bumping while keeping some distancing.
  - Red: individual would rather not directly interact with others and would prefer maximum distancing.

• **Physical distancing:** While indoors and in close proximity to others, physical distancing must be maintained as much as possible. There will a section on the RA floor for those who wish to sit in a physically distanced manner.

• **Cough and sneeze protocols:** Cover coughs and sneezes and wash hands frequently.

**Hotel Safety Measures**

- OEA RA will be the only event happening at the Holiday Inn during the weekend of April 29,30
- The Holiday Inn follows the recommendations from the CDC, the World Health Organization, leading hospitality trade organizations like the American Hotel and Lodging Association and Asian American Hotel Owners Association, as well as adhering to the State of Oregon’s orders regarding COVID-19.
- **Cleaning protocols:**
  - All surfaces cleaned regularly with CDC guideline chemicals.
  - Touchless hand sanitizing stations in all public areas.
  - All keys sanitized.
  - Unnecessary touch points in rooms have been removed.
  - Limited in-stay housekeeping to reduce touchpoints.
- **Safety protocols:**
  - Plexiglass shields at front desk, food order counter
  - Lobby seating arranged to complement physical distancing
  - Tables sanitized before and after use with CDC approved chemicals and cleaning techniques
  - No preset dishes on tables

**Hotel Room Occupancy**

- OEA offers delegate reimbursement at the double occupancy OEA hotel rate ($134 per room, plus taxes and fees, currently 16%). If you prefer a single room, funding for you from OEA at the will be at the double occupancy rate. Your local may be able to cover the other half. If booking for single occupancy, please book at these hotels: Courtyard Marriott, 503.735.1818 and refer to Oregon Education Association Overflow group rate or Holiday Inn Express, 503-283-3000.

**Questions on Your Health and Safety During the OEA RA?**

We know you might have more questions, and we’re here to answer those questions and hear your thoughts on health and safety. Please feel free to send questions and concerns to (annie.duncan@oregoned.org).