

LOCAL LEADER GRANT APPLICATION FORM

Local leader grants are awarded to help local associations and UniServ councils provide meaningful programs to members which will help fulfill the goals of our Association. The criteria and required information below are used by the OEA President and the Executive Committee to evaluate grant requests and the local leader grant program. Please contact the Office of the OEA President if you have questions regarding this program.

CRITERIA FOR GRANT APPLICATION

- ◇ Grants are approved on a first-come, first-served basis; the maximum grant amount is \$2500
- ◇ Grants are to be used to meet member needs as they relate to OEA's Mission, Vision, Core Values and Goals
- ◇ Grant requests should be for a one-time project, not ongoing local programs
- ◇ All local associations and UniServ councils are eligible to apply for a grant; however, priority consideration will be given to first-time applications.
- ◇ Proposals should be submitted to the OEA President

GRANT REQUESTS MUST INCLUDE THE FOLLOWING:

- Organizational plan for implementation of this project
- Proposed project budget
- Local association/UniServ council budget
- A brief description of the project including which OEA Goals are being addressed and how this project will help local members meet this goal
- Details of the local's commitment to this project – what is the local's role in funding, providing volunteer opportunities and assuring the success of this project
- Local must agree to and submit year-end final report of the project to the OEA President by June 1
 - This one-page report should include final budget information, member involvement data, successes, and suggestions for other locals who would like to use a similar project for their local
- Any grant funds not expended during the fiscal year must be returned to OEA with the final report

NAME OF LOCAL/UNISERV COUNCIL:

NAME OF PRESIDENT:

ADDRESS:

HOME PHONE:

WORK PHONE:

FAX:

EMAIL:

NUMBER OF MEMBERS IN LOCAL:

NUMBER OF EMPLOYEES IN DISTRICT:

GRANT REQUEST AMOUNT: \$

Signature of Local President

Date